



Maine Center for Disease  
Control and Prevention  
*An Office of the  
Department of Health and Human Services*

Maine Center for Disease Control and Prevention (Maine CDC)  
244 Water Street  
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## Application for a Search and Certified Copy of a Vital Record

**Non-Refundable Fees:** \$15.00 for certified copy, \$6.00 for additional copies of same record,  
\$10.00 for non-certified (not a legal copy)

**Applicant:** Please fill in the information in the appropriate box for the record you are requesting, the reason for requesting the record, and the name and address for mailing the certified copy. Enclose a check or money order payable to Treasurer, State of Maine and mail application to the address above:

|                         |                    |
|-------------------------|--------------------|
| <b>Birth<br/>Record</b> | Full Name of Child |
|                         | Date of Birth      |
|                         | Place of Birth     |
|                         | Father's Full Name |
|                         | Mother's Full Name |

  

|                         |                       |
|-------------------------|-----------------------|
| <b>Death<br/>Record</b> | Full Name of Decedent |
|                         | Date of Death         |
|                         | Place of Death        |
|                         |                       |

  

|                            |                           |
|----------------------------|---------------------------|
| <b>Marriage<br/>Record</b> | Full Name of Groom        |
|                            | Full Maiden Name of Bride |
|                            | Date of Marriage          |
|                            | Place of Marriage         |

  

|                           |   |
|---------------------------|---|
| <b>Divorce<br/>Record</b> | Full Name of Husband                                  |
|                           | Full Maiden Name of Wife                              |
|                           | Date of Divorce or Annulment                          |
|                           | Place [Superior Court, County or District (Division)] |

You must include a copy of your government issued ID and proof of your relationship to the record requested or a direct and legitimate interest in the record. Please see our pamphlet regarding Direct and Legitimate Interest – Accessing Closed Records in Maine.

Phone and online orders for Vital Records may also be placed through VITALCHEK, using a credit card, at the toll free number 1-877-523-2659 or over the Internet at [www.vitalchek.com](http://www.vitalchek.com).

Applicant's signature: \_\_\_\_\_

Applicant's address: \_\_\_\_\_

Phone number: (\_\_\_\_)\_\_\_\_\_ Email: \_\_\_\_\_